

## Communications and Community Initiatives Request for New / Revised Form Authorization

Form Title:	
Current Form Number (if appli	cable):
Contact:	Department/School:
	copy of form with revisions marked in red to the Communications Office at: We will revise the original copy in our files and update online.
	ectronic copy of form to <a href="mailto:patty.underwood@gm.sbac.edu">patty.underwood@gm.sbac.edu</a> . A hard copy may be locations Office and form will then be created and placed on the forms page.
•	nd approved, this form will be stored online on the "forms" page—you may just to the form itself from your department's website.
	form has been revised and/or created, it will also be placed online and will be extronic copy. You may then send to a printing company for mass printing.
Send request to the:	Communications Office at the District Office Fax to 844-273-4946 -or- email to <a href="mailto:patty.underwood@gm.sbac.edu">patty.underwood@gm.sbac.edu</a>
Any special instructions/notes	<u>:</u>

Form No.: ADM-122-001 / Request for New/Revised From Authorization / Administration New Date: 3/18/21